It is notified for the information of all the concerned that 42 (Forty Two) posts of Frash-cum-Chowkidar-cum-Mali in HP Secretariat are to be filled up on daily wage basis for which applications in the prescribed format are invited from the desirous candidates. The detail of post(s) and eligibility conditions are as under:-

,					
1.		Sh.J.N.Uppadhyay, Under Secretary (SA) to the Gov Himahcal Pradesh, Telephone No.01772880308	remment of		
2.	Designation of the post(s) to be filled	Frash-cum-Chowkidar-cum-Mali (on daily wage basis)			
3.	Number of vacancies				
		(i) General (UR)	19		
		(ii) SC (UR)	09		
		(iii) ST(UR)	01		
		(iv) OBC (UR)	07		
		(v) EWS (UR)	04		
		(vi) Antodaya BPL (SC)	01		
		(vii) Antodaya BPL (OBC)	01		
		TOTAL	42		
4.	Classification of post	Class-IV (Non-Gazetted) (Ministerial Services)			
5.	Pay and allowances/daily wage rate	As per Govt. instruction issued from time to time.			
6.	Place of work	HP Secretariat			
7.	Age limit, if any	18 to 45 years as on 1st January, 2021. However, up relaxable for SC/ST/other categories of persons permissible under the general or special order(s) of t	to the extent		
8.	Educational & other	for I man and a common after a common and a common a common and a comm			
	qualifications required	Should have passed Matric Examination or its equivalent from			
		recognized Board of School Education/Institution.  (b) Desirable Qualification:			
		Knowledge of customs, manner and dialects of Hin	nachal Pradesh		
		and suitability for appointment in the peculiar cond in the Pradesh.	tions prevailing		
9.	Whetherwomen are eligible	No gender bar			
10.	Essential requirement for recruitment				

11.		<ul> <li>(a) Merit of minimum educational qualification. = 85 Marks         [Merit of minimum educational qualification, in terms of the R&amp;P         Rules, shall be calculated as under:-         {Percentage of marks obtained in prescribed educational qualification to be calculated out of 85 marks. For example, a candidate getting 50% marks in Matric will be given 42.5 marks}]         (b) Evaluation of candidates = 15 Marks         [(i) Certified copy of belonging to notified Backward Area or Panchayat, as the case may be. =01 Mark         (Issued by SDO(C)/Tehsildar/Naib Tehsildar)         (ii) Land less family/family having land less than 1 Hectare to be certified by the concerned Revenue Authority. =02 Marks         (Issued by SDO(C)/Tehsildar/Naib Tehsildar)         (iii) Non-employment Certificate to the effect that none of the family member is in Government/ Semi-Government service. =2.5 Marks         (Issued by SDO(C)/Tehsildar/Naib Tehsildar)         (iv) Differently abled persons with more than 40% impairment/disability/ infirmity. =01 Mark         (Certificate of disabilities as certified by the Medical Board/Authorities)</li> </ul>
		Scout and Guide/Medal winner in National Level Sports Competitions. =01 Mark
		(vi) BPL family having annual income (from all sources) below Rs.40,000/- or as prescribed by the Govt. from time to time. =2.5 Marks
ш		(Issued by the BDO)
		(vii) Widowidivorced/destitute/single woman. =1.5 Marks (Issued by the BDO)
Ш		(viii)Single daughter/Orphan =01 Mark
		(Issued by the BDO)
		(ix) Experience upto a maximum of 05 years in Govt./Semi Govt. organization relating to the post applied for (0.5 marks only for each completed year) =2.5 Marks]
1.	<ol><li>Other documents required for completion of selection</li></ol>	<ul> <li>(i) Certificate of category (SC/ST/OBC) and bona fide Himachalis</li> </ul>
11	process, if any	(To be issued by the Competent Authority)
		(ii) Economically Weaker Section certificate of an Income and Asset
	1	(Issued by DC/ADC/ADM/SDO(C) of the Area where the
		candidate &/or his family normally resides; and
П		Revenue Officer not below the rank of Tehsildar)

13.	Application form	Application form can be downloaded form the official website of Secretariat Administration i.e. himachal.nic.in/sa. No other application will be accepted.
14.	How to apply	The application form duly filled alongwith requisite documents be sent through registered post/by hand to the following address:  Under Secretary (SA) to the Government of Himachal Pradesh Room No.307 (Armsdale Building, HP Secretariat, Shimla-171002.
15.	Last date	The applications alongwith relevant supporting documents should reach in the office of the Under Secretary (SA) to the Govt. of HP, Room No.307, Armsdale Building, H.P. Secretariat, Shimla-17 1002 on or before 6.5.2021 from Non-Tribal Area positively and the candidates of Tribal Area of Himachal Pradesh shall be given an additional time to submit their applications i.e. on or before 15.5.2021. The applications received after the last date and incomplete applications shall be rejected summarily.
16.	Probable date by which the vacancy will be filled up	Immediate
17.	Date & time of documentation and designation & address of the person to whom applicant should report	Will be intimated to the candidate by the department

## PRESCRIBED APPLICATION FORM

Self attested latest coloured photograph to be pasted

_	TAI				_			
1		e of applicant						
2		er's/Husband na						
3	-	of birth (as per	A PACIFIC AND ADDRESS OF THE PACIFIC AND ADDRESS	n certificate)				
4	Pem	nanent home add	dress					
5	-	espondence add	ress					
6		il ld/Mobile No.						
7	-	gory (General/S0	C/ST/OBC/E	WS etc.)				
8	Male	/Female						
9	Edu	cational qualific	ation: -					
	Sr. No.	Examination	Year of passing	Board/ Institute	Marks obtained	Total marks	*	age
	i)							
	ii)							
	<b>iii</b> )							
	iv)							
	v)							
	Note	: Self attested o	opies of ed	ucational cert	ificates to be	attached	Í	
10	Any	other additiona	l documen	t(s):-				
	i)	Certified copy of be. (Issued by 5				a or Pan	chayat, as	the case may Yes/No
	ii)	Land less family Revenue Author						the concerned Yes/No
	iii)	Non-employmer Government/Se						
	iv)	Differently abled (Certificate of di	*					nity. Yes/No
	v)	NSS (Atleast or winner in Nation				he Bhara	t Scout and	f Guide/Medal Yes/No
	vi)	BPL family having by the Govt. from	-				40,000/- or	as prescribed Yes/No
	Vii)	Widow/divorced	Vdestitute/s	ingle woman.	(Issued by	the BDO)		Yes/No
	viii)	Single daughter	/Orphan (Is	sued by the	BDO)			Yes/No
	ix)	Experience upto post applied for					rganization	relating to the Yes/No
	x)	Certificate of co Competent Author		C/ST/OBC) a	nd bonafide	Himach	alis (To be	issued by the Yes/No
	xi)	Economically W	leaker Sect	ion certificate	of an Incom	ne and As	set	Yes/No.

Date: March, 2021 Place: Shimla (Signature of applicant)
Name in block letters

Note: - Application form can be downloaded from the official website of SecretariatAdministration i.e. himachal.nic.in/sa. No other application will be accepted. The candidate(s) are advised to go through the detaipled advertisement carefully from the website prior to filling up of application form. They are further advised to regularly visit the website for update, if any.

> Sd/- Under Secretary (SA) to the Government of Himachal Pradesh

## REQUISITION FORM

	the employer with te phone number		adhyay, Under Secretary (SA) to the idesh Telephone No. 01772880308	Government o
2	Designation of the post to be filled	(s) Frash-cum-Ct (on daily wage		
1	Number of vacancies		42 (Forty two)	
		(6)	General (UR)	19
		(iii)	SC (UR)	09
		((4)	ST (UR)	01
		(iv)	OBC (UR)	07
		(v)	EWS (UR)	04
		(vi)	Antodaya/BPL(SC)	01
		(vii)	Antodaya/BPL(OBC)	01
			TOTAL	42
	Classification of post	Class-IV (Non	-Gazetted) (Ministerial Services)	-
-			instruction issued from time to time.	
	daily wage rate			
	Place of work	HP Secretaria	et .	
-	Age limit, if any	18 to 45 year	s as on 1st January, 2021. However, up	per age limit
		relaxable for !	SC/ST/other categories of persons to the e general or special order(s) of the HP C	extent permi
		(b) Desirable dialects o peculiar o	ed Board of School Education/Institution. e Qualification: Knowledge of custom of Himachal Pradesh and suitability for ap- conditions prevailing in the Pradesh.	s, manner ar
	Whether women are eligit	ble No gender ba	y .	
0	Essential requirement recruitment		half be eligible for appointment, if he/she ha	s passed Midd
			on from any School/Institution situated o Aded this condition shall not apply to Bona	within Himach
1	Other documents requi	Pradesh. Prov	ided this condition shall not apply to Bona	within Himach
1	Other documents requi	Pradesh. Provided for completion belonging to notify this identity.	ided this condition shall not apply to Bona n of selection process:- led Backward Area or Panchayat, as th Tehsildar)	within Himach fide Himachali e case may b
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